

RAINBROOK VILLAS CONDOMINIUM UNIT OWNERS ASSOCIATION INC.

www.rainbrookvillas.com

APPLICATION FOR ARCHITECTURAL AND/OR LANDSCAPE & GROUNDS

APPROVAL
(THE APPLICATION)

RBVCUOA Architectural and/or Landscape & Grounds

Standard Procedure for Submitting Applications: **Prior** to purchasing or making any changes:

- 1) Request/Print an application form from the Committee or from www.rainbrookvillas.com
- 2) Submit two copies of the application to the Committee
- 3) The Committee will review the application

DATE: _____

APPLICANT/OWNER:

Name: _____

Address: _____

Telephone: _____ Unit No. _____ E-mail and/or Fax Number _____

Brief description of the proposed improvements and/or addition, changes or modifications. ("The Improvements")

Anticipated Work Schedule:

Commencement Date: _____

Completion Date: _____

Name, Address and Telephone Numbers of each contractor or other owner representative(s).

I/We submit this Application and attached plans (two sets) for Association review. I/We understand that building permits for these Improvements may be required and the cost of any permits and the responsibility for obtaining permits and subsequent County inspection will be the responsibility of the undersigned. I/We acknowledge that Architectural approval is not intended to be, nor shall it be considered, a substitute for approval by the necessary and appropriate County agencies.

1. All construction must meet all zoning, building codes and regulations of York County. For further information regarding zoning, call (757) 890-3524 and for construction specifications (building permits) call (757) 890-3522. Further, noting herein contained shall be construed as a waiver or modification of any such code or regulation.
2. Once approved, all construction must be completed within three (3) months of the date of approval of the Application.
3. All construction shall be undertaken in such manner as to not unreasonably interfere with neighboring units.
4. Where applicable, utility easements are to be marked before excavation is started.

This service is provided free of charge by Miss Utility and is required in order to provide for your safety. For location of underground telephone, cable TV, electric, gas, water and sewer lines, **REMEMBER – 48 HOURS BEFORE YOU DIG – CALL MISS UTILITY AT 811 OR 1 (800) 522-7001. The individual performing the work must call Miss Utility. Do not dig until Miss Utility comes out.** Please note: severing underground cables or conduits may result in a fine against you.

I/WE AGREE THAT NO ALTERATION MAY BEGIN UNTIL THIS APPLICATION HAS BEEN APPROVED BY THE BOARD OF DIRECTORS PURSUANT TO SECTION 6.6 OF THE ASSOCIATION'S BYLAWS ("Bylaws"). I/WE FURTHER AGREE THAT THE MAINTENANCE AND REPAIR OF ALL ITEMS OF ALTERATION (LANDSCAPING, GROUNDS, PLANTINGS, STRUCTURE, EQUIPMENT, LINES, PIPES, WIRES, ETC.), DURING AND AFTER THE ALTERATION, SHALL BE MY/OUR RESPONSIBILITY.

The review period will not commence until a properly completed and submitted Application for Architectural or Landscape & Grounds approval has been received with two (2) original sets of complete plans for each of the required plans and the other required submittals. The review period does not commence upon the submission of preliminary concept renderings, an incomplete application, or any other materials which do not meet all submittal requirements in the Bylaws.

This application and all required plans and submittals must be submitted to a current member of the Architectural Control Chairperson or the Landscape & Grounds Chairperson BEFORE their next scheduled meeting for consideration before being submitted to the Board of Directors for approval. The Committee shall submit the application to the Association Manager ten (10) days before the Board of Directors meeting to be included in the Board's agenda for consideration. (11/1/07)

Please Note: This Application and any exhibits or attachments hereto may be included in the public record and/or Minutes of the RBV Associations Board of Directors proceeding and any subsequent consideration of this application. By submitting this Application you agree that the information contained herein and this Application may be included in the same.

The Board's decision on your Application will be given in writing only, no exceptions, and will be mailed to you within ten business days from the date of the meeting.

I/We have read this Application and the Bylaws which are incorporated herein by this reference, and I/We understand and agree to the terms and conditions of the Board's review of my/our application,

plans and specifications, as stated therein. I/We further agree that if this application is approved, the Improvements shall be completed in compliance with the approved application and plans, standards and specification.

Signature of all Owners:

Name of Owner: (Please Print)

Signature:

Name of Owner: (Please Print)

Signature:

Name of Owner: (Please Print)

Signature:

FOR ASSOCIATION USE ONLY (DO NOT FILL IN)

Application Number: _____

List of plans submitted: _____

Further plans and/or other materials or information needed to complete the application: _____

Date further information requested: _____

Date further information received: _____

RBV Board decision on this application: Date Approved: _____

Date Rejected: _____

Architectural Review Comm. Decision based on RBV Standard: Date Approved: _____

Date Rejected: _____

Reasons for Rejection: _____

Date of meeting at which decision was made: _____

Signature – RBV Board of Director(s)

Signature – Architectural or Landscape Chairman